

Exchange Programme Information Sheet

1. GENERAL INFORMATION

Contact for International Students	International Students Office
Address	Julius Maximilian University of Würzburg International Students Office; Josef-Martin-Weg 54/2 Hubland Campus Nord; 97074 Würzburg; Germany
Fax	Fax: +49 (0)931 31 82603
Office Hours	Mon, Tue, Wed, Fri 8-12; Wed 14-16; Thu 8-11:30
Exchange Program Website	www.international.uni-wuerzburg.de
Exchange Coordinator	Mr. Florian Evenbye, Acting Director International Office, Email: international@uni-wuerzburg.de ERASMUS Institutional Coordinator
Contact Person for incoming students	ERASMUS Names A-L and Bilateral Partnerships: Ms. Nicole SCHMITT – Email: nicole.schmitt@uni-wuerzburg.de Tel.: +49 931 318 2804 ERASMUS Names M-Z: Ms. Angela FENSKE – Email: angela.fenske@uni-wuerzburg.de Tel.: +49 931 318 8604
Number of Students	28,000 (2,300 international students)
Benefits for exchange students	<ul style="list-style-type: none"> • Simplified application procedure • Guaranteed accommodation (if applications are received by 15 January/15 June) • Intensive German language courses and semester German language courses • Access to the Internet, libraries, computer labs, sports facilities • Tutors will provide assistance, especially in the first weeks. • Cultural semester programme • Würzburg English - Language Programme
Fees	No tuition fees. Social fee: currently € 104 (including free local and regional public transport for six months, reduced prices for meals in cafeterias, and for dormitories run by the Federal Organization for Student Services – “Studentenwerk”).

2. APPLICATION

Language Requirements	Sufficient language skills to follow the courses, but no specific level of proficiency in German for most subjects (exceptions below) <ul style="list-style-type: none"> • If students wish to earn ECTS credits in Würzburg, they should be able to demonstrate a B1-level (except courses at the Language Center). • Specific German language skills for some subjects: German Philology (NOT german courses at the Language Center): B1; Medicine: B2; Media Communication: B1; Pharmacy and Biology: A2 in German or B1 in English; The majority of classes are held in German. Some courses are taught in English .
Level of Study	Undergraduate, Graduate, PhD and others
Faculties/Schools Available to Exchange Students	All ten faculties are open to students in exchange programs unless otherwise stated in the agreement (limited admission to medicine, dentistry, pharmacy).

Course catalogue	http://www.uni-wuerzburg.de/fuer/studierende/vorlesungsverzeichnis/ Advices on how to use the catalogue can be found here .
Application Deadline	15 June for the winter semester – 15 January for the summer semester
Online Application	http://www.international.uni-wuerzburg.de/en/studying_in_wuerzburg/exchange_students/application_and_admission_for_exchange_students/

3. ACADEMIC INFORMATION

Semester Dates	Winter semester: 1 October – 31 March; Summer semester: 1 April – 30 September
Lecture Dates / Examination Period	Winter semester 2016/17: 17 October 2016 – 11 February 2017 Summer semester 2017: 24 April 2017 – 29 July 2017 For the following semesters see here . Please note: There is no official examination period and exams might reach into the semester break. Students should inquire about this before booking return flights.
Orientation	<ul style="list-style-type: none"> • Welcome Events for International Students (guided sightseeing tour , First-Steps Events with information about studying and living in Würzburg, Welcome speech by University Officials, reception); • Orientation sessions for all specific subjects are offered directly in the faculties/schools.
Language Courses	<ul style="list-style-type: none"> • 4-week intensive German course in September/March before the start of the lecture period • German courses during the semester. • All German courses are free of charge for exchange programme students <p>Detailed information and course dates can be found online under “Kursprogramm”. For admission to the courses, students need to bring their Letter of Admission (Zulassungsbescheid) to the placement test on the first day of class.</p>
Class Schedule	Students put together their class schedule independently; tutors and academic coordinators offer assistance. You can find further information here .
Transcript of Records	Upon request. Please note that transcripts might be issued 5 weeks after the exam period. Please find more information here .

4. HOUSING AND ACCOMMODATION

Housing Information	<p>If program students apply by the official application deadline for a room in a dormitory, they will have guaranteed accommodation! The Student Housing Service is responsible for ten dormitories in various locations in Würzburg.</p> <p>Amenities:</p> <ul style="list-style-type: none"> • Single apartments or single rooms in shared apartments, in which two to four students share a kitchen and bathroom; • All rooms and apartments are furnished; • Dishes, cooking items, bedding, and towels are not provided; • Rents range from € 160,00 to € 350,00 per month, depending on the size of the room/apartment and its equipment; <p>Length of stay:</p> <ul style="list-style-type: none"> • Student accommodations are granted for six months (beginning with the semester on 1 April or 1 October) or 12 months (for one year stay). A shorter rental period is not possible; • Participants in the intensive language course before the semester begins can get a dorm room one month earlier, so that the length of the contract increases to 7 or 13 months;
Housing Application Deadline	15 June for the winter semester – 15 January for the summer semester

Please note: Dormitory housing is only guaranteed if students apply and pay the deposit by the deadline! **Please note that you can already apply for housing without having the admission letter from us!** After having sent us your application, you will receive a mail with information on how to apply for dormitories.

5. OTHER RELEVANT INFORMATION

About Würzburg	http://www.international.uni-wuerzburg.de/en/experience_wuerzburg/ http://www.wuerzburg.de/en/index.html
Campus Maps	http://www.uni-wuerzburg.de/sonstiges/elmut/map//
Costs and financing	Costs for living: approx. 550 - 800 Euro / month (depending on your life style and apartment rent). Financing: you can find some ideas of scholarships and working possibilities on our website .
Visa Requirements	<ul style="list-style-type: none">• To find out if you need a visa, please check the list of the Ministry of Foreign Affairs;• Students from the European Union and several other countries (e.g. EFTA-countries, USA and Japan) do not need a visa to enter Germany, just a valid passport or identification card;• Exchange students who are not from an EU country need a resident permit. Make an appointment as soon as possible after your arrival with the Würzburg Immigration Office (Ausländeramt) in the City Hall.• Request your visa well in advance. Gathering all of the necessary documents can take time;• Upon arrival, students need to register for a residence permit (approx. Cost: 100 EUR).
Insurance Requirements	Adequate health insurance is required for registration. Home insurance companies should be contacted before departing to Germany. A German insurance company will verify the insurance status of students.
Arriving and Pickup	<ul style="list-style-type: none">• By airplane: Airport Frankfurt/Main or Nürnberg with direct ICE-train connections to Würzburg• By train: Easily accessible from all directions• Public transport in Würzburg: With the WVV problem-free to the various university buildings and student dormitories.• By car: See the maps on this website <p>Pickup from the train station in Würzburg can be arranged by a tutor. This must be arranged with the tutor in advance.</p>
Student Tutoring Program	Students who know their way around the University and city are pleased to assist exchange students, especially during the first few days. You will find a list of tutors here .
Extracurricular Clubs	University Sports center facilities: http://www.sportzentrum.uni-wuerzburg.de/ University Choir: http://www.hochschulchor.uni-wuerzburg.de/ie/home/index.php University Orchestra: http://www.orchester.uni-wuerzburg.de/ University Protestant Community (ESG): http://www.esg-wuerzburg.de/ University Catholic Community (KHG): http://www.khg-wuerzburg.de/ AK Internationales (international club): http://www.stuv.uni-wuerzburg.de/referatearbeitskreise/referat_internationales/ → Find more ideas to get active on our website!

Should you have further questions, please do not hesitate to contact us.

WE LOOK FORWARD TO WELCOMING INTERNATIONAL STUDENTS IN WÜRZBURG!